



## **ENVIRONMENTAL POLICY**

Forest Pulse recognises that it has a responsibility to be environmentally friendly and this policy sets out how this will be achieved.

Forest Pulse staff & volunteers should:-

- 1) Ensure that all relevant environmental legislation, regulations and requirements are adhered to.
- 2) Recycle where possible, including paper/card, tins, glass, plastic containers, and make use of recycling schemes for items such as stamps, mobile phones and printer cartridges. Reuse paper, envelopes etc when possible.
- 3) Take items of furniture to upcycling projects.
- 4) Aim to instill the importance of recycling within members.
- 5) Encourage members to recycle clothes through the charity.
- 6) Seek to provide information electronically to as many members as possible in order to reduce paper/printing use.
- 7) Ensure lights are turned off when not required, and where possible plug sockets etc are also turned off.
- 8) Be environmentally friendly when providing transport e.g only taking the number of vehicles needed and lift sharing whenever possible. It is the Charity Manager's responsibility to ensure vehicles are used effectively.

**Approved by Trustees 14<sup>th</sup> February 2018**

Signed on Behalf of the Charity .....

Name/Role .....